SANDIA VISTA AMATEUR RADIO CLUB
CONSTITUTION

PREAMBLE:

We, the undersigned, wishing to secure for ourselves the pleasures and benefits of an association of persons commonly interested in amateur radio, constitute ourselves the Sandia Vista Amateur Radio Club (henceforth SVARC or "Club") and enact this constitution as our governing law.

It shall be our purpose to provide communication and serve the public/community, especially in time of disaster, to serve as "Elmers" (or mentors) to future amateur radio operators and those interested in upgrading their licenses, and to conduct Club programs and activities to advance the general interest and welfare of amateur radio in the community.

Article I: ***MEMBERSHIP***

All persons interested in amateur radio communication shall be eligible for membership. Membership shall be by application and election upon such terms as the Club shall provide in its By-Laws.

Article II: ***OFFICERS***

Section 1. The officers of this Club shall be President, Vice-President, Secretary, and Treasurer.

Section 2. The officers of this Club shall be elected for a term of one year by ballot of the members present at the annual meeting, provided there is a quorum.

Section 3. Vacancies occurring between elections must be filled by special elections conducted by the Secretary by email of two-thirds of the Club voting membership following the withdrawal or resignation.

Section 4. Officers may be removed from their office by a three-fourths vote of the voting membership.

Article III: ***DUTIES OF OFFICERS***

Section 1. The President shall preside at all meetings, and conduct them according to the rules adopted. He/she shall enforce due observance of this Constitution and By-Laws, decide all questions of order, sign all official documents adopted by the Club, and perform all other duties pertaining to the office of President.

Section 2. The Vice-President shall assume all the duties of the President in his/her absence. In addition, he/she shall assist in organizing Club activities, leading to proficiency in the Club serving the public in time of disaster.

Section 3. The Secretary shall keep a record of the proceedings of all meetings, keep a roll of members, submit membership applications, carry on all correspondence, read communications at each meeting, and mail written meeting notices to each member. At the expiration of his/her term, he/she shall turn over all items belonging to the Club to his/her successor.

Section 4. The Treasurer shall receive and receipt all monies paid to the Club; keep an accurate account of all monies received and expended; pay no bills without proper authorization. Up to $200 every month may be spent by the Treasurer without Club authorization. At the end of each year, he/she shall submit an itemized statement of disbursements and receipts. At the end of his/her term, he/she shall turn over all monies and other items in his/her possession belonging to the Club to his/her successor.

Article IV: ***MEETINGS***

The By-Laws shall provide for regular and special meetings. At meetings, a minimum of one-fourth of thevoting membership shall constitute a quorum for the transaction of business.

Article V: ***DUES***

The Club, by majority vote, provided there is a quorum, at any regular meeting, may levy upon the membership such dues or assessments as shall be deemed necessary for the business of the Club.

Article VI: ***AMENDMENTS***

This Constitution and the By-Laws may be amended by a two-thirds vote of the voting membership. Proposals for amendments shall be submitted in writing at a regular meeting and shall be voted on at the next following regular meeting or by mail or by e-mail, provided all members have been notified by mail or e-mail of the intent to amend the Constitution or By-Laws at said meeting.

Article VII: ***GOVERNANCE***

Robert's Rules of Order shall govern proceedings at all regular meetings.

SANDIA VISTA AMATEUR RADIO CLUB
BY-LAWS

Section 1: Secretary. It shall be the duty of the Secretary to keep the Constitution and By-Laws of the Club and have the same with him/her at every meeting. He/she shall note all amendments, changes, and additions to the Constitution and shall permit it to be consulted by members upon request.

Section 2: Membership. There are two types of Club membership: voting membership and general membership. Applications for membership shall be submitted at regular meetings. New members shall be inducted into the Club by majority vote, provided there is a quorum.

Voting membership is open to licensed amateurs who reside in Sandoval or Bernalillo Counties, New Mexico. Voting membership includes all Club privileges including the right to hold a Club office and vote. Voting membership status requires that a member's dues be paid up, as set forth in Section 4 of these By-Laws.

General membership is open to those actively engaged in a class, working with an Elmer/mentor leading to an Amateur Radio License, and all other interested persons. General membership includes all Club privileges except for the right to hold office and vote.

A member may be removed from the Club by a three-fourths majority vote of all members with voting privileges.

Section 3: Meetings. Regular meeting days and times shall be determined by majority vote of those present at any regular or special meeting, provided there is a quorum. Changes to the date or time of meetings shall take effect the next month after the vote passes and all members have been notified of the change. Notification can be by email, mail, or phone. The October meeting shall be the annual meeting. The Club officers may also decide to hold Board and/or Club meetings using internet social networking techniques. Special meetings may be called by the President or by the Vice-President or shall be called upon the written request of any five voting Club members. Notices shall be sent to members concerning regular and special meetings and the business to be transacted. Such notices shall be sent so that they arrive to the members not less than 24 hours before the meeting.

Section 4: Dues. For voting members, annual dues per member will be assessed in accordance with the provisions of Article V of the Constitution. Dues shall be payable on January 1 of each year with a grace period extending through March 31. Members who have paid their dues by March 31 shall be considered paid up voting members. Members who have not paid their dues by March 31 shall become general members on April 1 until they have paid their full annual dues.

Upon becoming a new voting member, dues assessed to that member shall be prorated, based on the number of full months remaining in the calendar year. General members shall not be assessed any dues.

Section 5: Board of Directors. The Board of Directors shall be composed of all Club officers and at-large directors. A representative from the Placitas Volunteer Fire Department shall be awarded board director status if he or she is a licensed Amateur Radio Operator.

Section 6: Club Call Signs. Each year the President shall appoint a voting member to serve as Custodian/Trustee of the Club FCC licenses. Chris Frye is the trustee for WV5X, and Nick Upton is the trustee for NM5SV.

Section 7: Charter officers of SVARC:

President: Elwood Anderson, AE5EA (deceased)
Vice President: Don Natvig, KD5WQD
Secretary: Renee F. Brown, KE5OHQ
Treasurer: Marleta M. Anderson, W5MAR

The charter date was October 8, 2008.